



# CORMETECH

## Staff Accountant/Analyst \$500 Signing Bonus

### SUMMARY OF POSITION

We are looking for a full time Staff Accountant/Analyst for our Steele Creek Office. The Staff Accountant/Analyst is responsible for supporting the close process, certain reporting requirements, Sales & Use tax filings, and financial analysis as part of the accounting team. This position will ensure timely and accurate processing of accounting information and related reports.

### WHAT YOU WILL BE DOING

- Complete assigned month end closing tasks.
- Prepare assigned monthly balance sheet reconciliations.
- Assist with the analysis of financial information as directed.
- Monthly operational reporting and variance analysis
- Monthly/quarterly sales and use tax reporting.
- Manage the monthly recurring entries.
- Assist with reconciling accounting inaccuracies and imbalances as directed.
- Prepare all government required reporting.
- Other duties as assigned.
- Special projects as required.

### WHO WE ARE

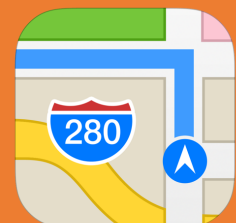
Cormetech is the world's leader in environmental technology. We help customers reduce their release of air pollutants and improve the environment. Protecting our environment for future generations has been important to us since our inception.

### BENEFITS OF OUR WORK

Our focus is to ensure our environment is full of clean, unpolluted air. Not only are we responsible for 65% of the pollution reduction in our air since our inception, our manufacturing methods of regeneration and recycling have eliminated 6.5 million cubic feet of landfill. Our drive to improve the environment does not end there, we are continually innovating and seeking ways to improve air, land, and water quality.

### LOCATION

Click [HERE](#) to see where we're located and what's around us!





# CORMETECH

## A successful candidate must have:

- Must work a full 180 days to receive signing bonus.
- Bachelor's degree in accounting or finance
- 3-5 years of accounting experience
- Strong Microsoft Office skills – Excel, Word, PowerPoint.
- Analytical abilities and problem-solving skill.
- Ability to effectively work on a team and collaborate with others or independently with little supervision.
- Very good communication skills in writing and verbally.

## Preferred Qualifications:

- CPA or candidate preferred.
- Accounting experience in a manufacturing environment is a plus.
- Costing experience desired.

## THE GOODS

- ✓ Eligible for benefits on DAY ONE
- ✓ Multiple health plan options
- ✓ Vision and dental plans for you & your dependents
- ✓ 401(k) with Company Match
- ✓ Annual Goal Sharing Bonus
- ✓ Lucrative Paid Time Off
- ✓ Education Reimbursement
- ✓ Company paid Life Insurance
- ✓ Internal Promotion Opportunities
- ✓ Employee Assistance Program

Cormetech, Inc. is an Equal Opportunity Employer. The success of Cormetech depends upon attracting, retaining, developing, and promoting the most qualified people regardless of race, color, sex, age, religion, national origin, sexual orientation, gender identity, disability, or veteran's status.